Regulation 15 is hereby amended by adding the following new paragraph (G):

(G) For purpose of this Regulation 15, Third Party (Agent) Representatives under contract to respond to notices to last and/or base period employers are required to observe the time periods for response and, in addition, must provide factual information to the local office requesting such response. The response must contain factual information sufficient to determine the basis of the separation of the former employee from the employer. Without such factual information, such response may be considered as untimely and the employer would not be entitled to protest charges which may result.

This amended regulation shall take effect and be in full force on and after July 1, 2003.